

November 7, 2016

The Randolph County Board of Commissioners met in regular session at 6:00 p.m. in the 1909 Randolph County Historic Courthouse Meeting Room, 145 Worth Street, Asheboro, NC. Commissioners Frye, Haywood, Kemp, Lanier and Allen were present. Also present were County Manager Hal Johnson; Finance Officer Will Massie; County Attorney Ben Morgan; Amanda Varner, Clerk to the Board; and Dana Crisco, Deputy Clerk to the Board.

Girl Scout Troop 40977 led the pledge of allegiance and Dr. Bob Shackelford, RCC President, gave the invocation.

Consent Agenda

On motion of Haywood, seconded by Allen, the Board voted unanimously to approve the Consent Agenda, as follows:

- *approve minutes of the 10/3/16 regular meeting and closed session;*
- *adopt proclamations honoring Commissioner Phil Kemp and Commissioner Arnold Lanier, as follows:*

In Appreciation and Recognition of Phil D. Kemp

WHEREAS, *Phil D. Kemp has made numerous important contributions to the citizens of North Carolina and, in particular, Randolph County, through his role as community and county leader; and*

WHEREAS, *Mr. Kemp served as a member of the Asheboro City School Board of Education from 1987 until October 1992, when he was selected to fill the unexpired term of Kenyon Davidson who had passed away; and*

WHEREAS, *Mr. Kemp was sworn in as Commissioner in November 1992, and has served as a member of the Randolph County Board of Commissioners for twenty-four years, representing Randolph County in exemplary fashion; and*

WHEREAS, *Mr. Kemp served as Chairman to the Board of Commissioners from 1993-1996 and 1999-2003 and Vice Chair from 2014-2016; and*

WHEREAS, *Mr. Kemp has been an advocate for county government on many critical issues; and*

WHEREAS, *during his tenure, Mr. Kemp has demonstrated his dedication to providing a better quality of life for all citizens by devoting countless hours serving on various boards, committees and state, regional and local organizations; and*

WHEREAS, *Mr. Kemp's kindness, cheerfulness, and genuine concern for others makes him a friend to everyone.*

NOW, THEREFORE, BE IT PROCLAIMED *by the Randolph County Board of Commissioners that we, too, acknowledge the talents, knowledge, leadership, and dedication of Phil D. Kemp and the altruistic manner in which he has devoted himself to the service of his fellow citizens continually for the last twenty-nine years. We take this opportunity to formally express our appreciation and give accolades to a man who is a true servant in every sense of the word.*

11/7/2016

In Appreciation and Recognition of Arnold Lanier

WHEREAS, Arnold R. Lanier has made numerous important contributions to the citizens of North Carolina and, in particular, Randolph County, through his role as community and county leader; and

WHEREAS, Mr. Lanier served as a member of the Randolph County School Board of Education from 1994 until 1998 and again from 2000-2004; and

WHEREAS, Mr. Lanier was sworn in as Commissioner in December 2004, and has served as a member of the Randolph County Board of Commissioners for twelve years, representing Randolph County in exemplary fashion; and

WHEREAS, Mr. Lanier has been an advocate for county government on many critical issues; and

WHEREAS, during his tenure, Mr. Lanier has demonstrated his dedication to providing a better quality of life for all citizens by devoting countless hours serving on various boards, committees and state, regional and local organizations; and

WHEREAS, Mr. Lanier's kindness, cheerfulness, and genuine concern for others makes him a friend to everyone.

NOW, THEREFORE, BE IT PROCLAIMED by the Randolph County Board of Commissioners that we, too, acknowledge the talents, knowledge, leadership, and dedication of Arnold R. Lanier and the altruistic manner in which he has devoted himself to the service of his fellow citizens for a total of twenty years. We take this opportunity to formally express our appreciation and give accolades to a man who is a true servant in every sense of the word.

- *reappoint Eddie Causey, Beverly Nelson, and Edith Reddick to the Guil-Rand Fire Dept. Commission;*
- *approve amendments to Sheriff's Office and Emergency Services Retention Schedules as recommended by the NC Dept. of Cultural Resources, Archives & Records Section and the listed departments;*
- *reappoint Wanda Hilton, Steve Holland, and Judy Kirkman to the Randleman Planning and Zoning Board;*
- *reappoint Linda Covington to the Randolph County Adult Care Home Community Advisory Committee;*
- *reappoint Michael Somero and Michael Ayers to the Randolph County Board of Equalization and Review;*
- *appoint Dr. Robert Brown and reappoint Dr. William Walker, Dr. Daryl Hill, Julie Mabe, and Dr. Charles Lee to the Randolph County Board of Health;*
- *reappoint Spencer Patton to the Randolph County Juvenile Crime Prevention Council;*
- *reappoint Michael Somero to the Randolph County Tax Commission;*
- *reappoint Donnie Lassiter to the Seagrove-Ulah Metropolitan Water District;*
- *dissolve the inactive Randolph County Work First Planning Committee;*
- *approve amended Assistance Policy for the ESFRLP16 Housing Grant;*
- *approve Budget Amendment #9 for Public Health/Administration (\$24,457), as follows:*

2016-2017 Budget Ordinance General Fund—Budget Amendment #9		
Revenues	Increase	Decrease
<i>Restricted Intergovernmental</i>	\$24,457	
Appropriations	Increase	Decrease
<i>Public Health</i>	\$24,457	

- approve Budget Amendment #10 for Emergency Services-Homeland Security Grant Program (\$92,137), as follows:

2016-2017 Budget Ordinance General Fund—Budget Amendment #10		
Revenues	Increase	Decrease
<i>Restricted Intergovernmental</i>	\$92,137	
Appropriations	Increase	Decrease
<i>Emergency Services</i>	\$92,137	

- remove FLSA Exemption Status column from 2016 Classification Pay Plan;
- approve resolution Authorizing the Use of Electronic and Stamp Signatures, as follows:

Resolution Authorizing the Use of Facsimile Stamp Signatures

WHEREAS, NCGS 159-28.1 permits the governing body of a local government to provide by resolution for the use of facsimile signature machines and stamps in signing checks, drafts and for signing the pre-audit certificate on contracts and purchase orders.

NOW, THEREFORE, BE IT RESOLVED that the Randolph County Board of Commissioners hereby authorizes the official use of facsimile signature machines in signing checks and drafts and the use of signature stamps for signing the pre-audit certificate on contracts and purchase orders.

BE IT FURTHER RESOLVED that the Finance Officer is hereby charged with the physical custody of signature stamps.

Special Recognition – Gold Awards/Girl Scout Troop 40977

Girl Scout Troop 40420 leader Kathy Vuncannon introduced Gracie Baxter and Ashley Vuncannon who have received their Gold Award, which is the highest honor in Girl Scouting. She gave a brief description of each Girl Scout’s project. Chairman Frye presented Certificates of Recognition to each for their accomplishments on behalf of the Commissioners.

Recognition of the Mayors Committee Awards for Employee and Employer of the Year

Rhonda Bloom and Kathy Vuncannon, representatives of the Randolph County Mayors Committee for Disabled Persons were present. Ms. Bloom stated in recognition of October being Disability Employment Awareness Month they invited citizens to nominate recipients of awards. The awards were presented on October 14th, at the Disabilities Awareness Day Parade. Ms. Vuncannon explained that one award is for the Randolph County employer who is improving the lives of the

differently abled persons in the community and the other award is for an individual employee working within Randolph County that is striving to embrace their own limitations and better function within the normal structure of everyday life.

Ms. Vuncannon announced the Randolph County Mayors Committee for Disabled Persons winners, as follows: Burger King (West Dixie Drive) was recognized as the Employer of the Year and Sharon Brady as recipient of the Outstanding Employee Award. Chairman Frye presented Certificates of Recognition for their accomplishments on behalf of the Commissioners to committee representatives.

County Employee Service Awards Presentation

Chairman Darrell Frye and County Manager Hal Johnson, assisted by Human Resources Director Jill Williams with presenting the County employee service award certificates and a piece of pottery to the following honorees: 15 years of service: Ryan N. Hunter, *Emergency Services*; Amy S. Thayer, *Emergency Services*; Joy M. Coggins, *Information Technology*; Larry M. Poole, *Information Technology*; Kimberly K. Grimstead, *Public Health* (not present); Wendy F. Kennon, *Public Health*; Robert N. Lowe, *Public Health*; LuAnn R. Smith, *Register of Deeds*; Lisa J. Beck, *Sheriff's Office*; Frank E. Dunn, *Sheriff's Office*; Myra L. Gaddy, *Sheriff's Office*; Cheryl L. Kendrick, *Sheriff's Office*; Helen G. Thornburg, *Sheriff's Office* (not present); Elizabeth P. Piper, *Social Services*; Candy M. Strider, *Social Services*. 20 Years of Service: Raphael W. Beech, *Emergency Services*; Janet C. King, *Emergency Services*; Joel R. Coe, *Sheriff's Office*; Bobby E. Garner, *Sheriff's Office*; Betty A. Goins, *Sheriff's Office*; Gena S. Harris, *Sheriff's Office*; Serina G. Hussey, *Sheriff's Office*; Darren L. Johnson, *Sheriff's Office* (not present); Stephen D. Trogdon, *Sheriff's Office*; Robin G. Ward, *Sheriff's Office* (not present); Julie P. Trotter, *Social Services*; David R. Troutman, *Social Services*; Jennifer C. Parks, *Soil and Water* (not present). 25 Years of Service: Timothy M. Rowland, *Information Technology*; Sherry B. Barbery, *Public Health*; Traci H. Williams, *Sheriff's Office*; Kathy C. McGowan, *Social Services*; Kimberly L. Scruggs, *Social Services*. 30 Years of Service: Linda R. Smith, *Information Technology*; Philip A. Pearman, *Public Health*; Patricia A. Jarrett, *Social Services*.

Recognition of Outgoing Commissioner Phil Kemp

Chairman Frye recognized Phil Kemp in appreciation of his 24 years of service as a County Commissioner and presented him with the framed Proclamation adopted by the Board of Commissioners in the Consent Agenda. He read the Proclamation aloud. County Manager Hal Johnson presented Commissioner Kemp with a framed county seal on behalf of the County.

Recognition of Outgoing Commissioner Arnold Lanier

Chairman Frye recognized Arnold Lanier in appreciation of his 12 years of service as a County Commissioner and presented him with the framed Proclamation adopted by the Board of Commissioners in the Consent Agenda. He read the Proclamation aloud. County Manager Hal Johnson presented Commissioner Lanier with a framed county seal on behalf of the County.

Long Leaf Pine -Recognition of Outgoing Commissioners Phil Kemp and Arnold Lanier

Rep. Pat Hurley recognized Commissioner Kemp with the Long Leaf Pine Award from the NC Governor's Office.

Rep. Allen McNeill recognized Commissioner Lanier with the Long Leaf Pine Award from the NC Governor's Office.

Public Comment Period

Pursuant to N.C.G.S. § 153A-52.1, Chairman Frye opened the floor for public comment. County Attorney Ben Morgan read aloud the Rules of Procedure for Public Comment Period.

Jonathan Black, Cooperative Extension Director, introduced the new Extension Agent Sara Beth Routh, who will be providing education and on-farm assistance to citizens in the area of sheep, goats, horses, swine, forages, and 4-H development.

Bonnie Renfro (Economic Development Corporation President), 598 Pinewood Rd., Asheboro, thanked the Board as a whole but said a special thank you to Commissioners Kemp and Lanier for their many years of dedicated service and their consistent support for economic development. She said thousands of Randolph County citizens have jobs because of the leadership and dedication of the Board and that the Board had always looked out for the growth to the tax base, which creates funding for education, safety, health, and other county services. In conclusion, she said she has always admired how the Commissioners have looked first at the benefit to the citizens.

Harold Holmes, 6315 Roby Coe Rd., Ramseur, retired County Commissioner, thanked Commissioners Kemp and Lanier for their service to the citizens and stated it was an honor to have served with them. He said they didn't always vote alike, but they always moved on to the next thing and left as friends. He said he appreciated all that each had done for Randolph County.

MiMi Cooper, 203 Albert Martin Rd., Franklinville, said she was present to speak on behalf of herself and her neighbors regarding the Carolina Guns and Gear Shooting Range located at 5068 US-64, Franklinville. She said the facility has changed the face of their neighborhood and the way they live their lives. "Seven days a week, from sunrise to sunset, the range is open to members and their guests." It is believed that they also use a .50 caliber gun, which rattles windows and items on shelves and walls. She said she had a pasture at the front of her property that she can no longer use because the shooting scares her horses. She can no longer ride her horses there out of fear of them being spooked by gunfire and being thrown from the horse. She said that when the range first began, they were told that Franklinville had zoning authority and Franklinville said it was in the County jurisdiction. She said they were puzzled by how a shooting range was able to be get a permit in a RA-Residential Agriculture district with no public hearing, notification or warning. She said she had also been told that the property was a non-profit entity; she doesn't feel like the business that is located on the property is non-profit because the company's Facebook page says an individual can buy a three-day membership for \$30 and bring a guest for \$15 to shoot all day. She asked for the Board's help to understand how this happened with no input from neighbors, whether it is a permitted activity, and if they have any recourse for relief. Ms. Cooper said they are not against guns or shooting and sometimes they even use guns from time to time, but "this is not what this is; the shooting happens every day and all day" which causes stress to them and their animals. She said she would like to have some peace and quiet in her retirement and asked for help.

Chairman Frye thanked Ms. Cooper and said the Board would look into the situation and see what is going on.

Fred Ramos, 127 Albert Martin Rd., Franklinville, stated that he lives beside the range and his grandchildren are scared to visit and are not be able to play outside. The sounds scare them. He said he is for the second amendment but he worked hard to pay for his property but is unable to enjoy it as the shooting is all day long and every day.

Fred Coats, 242 Lakeside Park Rd., Franklinville, said he lives across the street from the shooting range. He said his dog is so scared that she sits and shakes. He indicated that shooting sometimes begins before eight a.m. on Sundays. He said he didn't understand how a shooting range was allowed in a residential area. He said he called the Sheriff's Office in reference to enforcing the Noise Ordinance but when the deputy came out, the deputy told him he could move and that he didn't have to live there. Mr. Coats said he replied to the deputy that the range didn't have to be there and that he was there before they were. He stated he hoped the Commissioners could help the neighbors with this issue.

Chairman Frye asked Planning and Zoning Director Jay Dale if he had any additional information. Mr. Dale said the firing range opened in approximately 2012 and was then owned by T3C (Triad Tactical Training Center). At that time they were on property owned by Cause Keepers, a non-profit organization/private club, and the County's ordinance allows non-profit clubs and organizations in RA Zoning and therefore was determined their operation was not in violation of Randolph County zoning. The property is now operated by Carolina Guns and Gear. He presented a zoning map of the property.



Part of their property lies within Franklinville's zoning district. This would be the part that contains the pistol range, shotgun range and the building. Franklinville took no action when the range originally opened. Mr. Dale said the rifle range opened in the County zoning district when it was under the non-profit status. Code enforcement checked on Carolina Guns and Gear's non-profit status. They did not have one and a Notice of Violation was sent on August 24, 2016. A combat course has been added to the range and citizens believe .50 caliber rifles are also being fired. Planning and Zoning was contacted by Danielle Monts of Cummings, Georgia, about the Notice of Violation. Mr. Dale said the property (parcel Id 7791399460) in which all shooting takes place (in Franklinville and County zoning districts) is showing ownership by Long Range LLC in Fletcher, NC. The property located in County zoning is not zoned for a commercial venture (RA- Residential Agriculture) and the owner also violated the floodplain ordinance by developing in a floodplain without permits. Mr. Dale said since receiving their Notice of Violation, Carolina Guns and Gear has stated that it has placed the business/shooting facility/range into some form of non-profit status. County Attorney Ben Morgan and Mr. Dale are researching further to figure out exactly what the status is and what is included. Some non-profit paper work received by Mr. Dale is for 64 Building East of Cornelius, NC, the listed owner, according to County tax records, of the building located at 5068 US-64, Franklinville. Mr. Dale said the County has continued to receive complaints and is still investigating.

County Attorney Ben Morgan said he was made aware of the situation by Zoning staff. He explained the original application (Cause Keepers) was for property fully in the Franklinville zoning district. He is working on verifying the type of business that is there now, the activity, and if it is being run through a non-profit entity. He stated the County does have a Noise Ordinance but it has been "difficult to enforce." He, along with Zoning staff, are in the process of trying to understand the type of business being operated but feel it is operating as a commercial facility. "Their Facebook posts and advertising in periodicals clearly indicate it is a commercial venture." The challenge has been trying to determine who owns and operates it and where they are actually located. He and Mr. Dale are also addressing the expansion of the operations into the County's zoning district. He said they would come back to the Board with an update in December.

Approval of Updated Randolph County Employee Policies and Procedures

Human Resources Director Jill Williams said she has been working for the past year to update the Randolph County Employee Policies and Procedures Manual.

She said the overwhelming majority of changes are clarifications of existing policy. There were a few places in the policy where the wording left the meaning unclear. It has been changed so that the wording now reflects the way things are actually done. There are, however, several places where substantive changes were made. These are bulleted as follows:

- Article I, Section 4, Roles and Responsibilities of County Employees—added three new responsibilities.
 - Reporting to work physically, mentally, and emotionally prepared to do his/her job in a professional manner.
 - Behaving in a manner than engenders mutual respect and treating each other and the public with courtesy and civility regardless of position or status. This is true even in situations of high pressure and urgency.

- Accessing confidential information for work purposes only and protecting any confidential information received.
- Article III, The Pay Plan - added Section 6, Special Considerations for the Sheriff's Office.
 - With respect to initial hiring rates, the Sheriff's Office has adopted a "New Hire Appointment and Salary Progression" plan that covers the hiring rates of deputies and jailers. As long as the parameters of this plan are followed, the Sheriff's Office is not subject to the limitations contained in Section 4 above. Any intent to hire at a rate outside of these parameters must be approved by the County Manager in accordance with policy.
 - With respect to internal promotions and transfers, the Sheriff's Office has adopted a "Pay Rates in Promotions and Transfers" plan. As long as the parameters of this plan are followed, the Sheriff's Office is not subject to the limitations contained in Section 8 below. Any intent to promote or transfer at a rate outside of these parameters must be approved by the County Manager in accordance with policy.
- Article V, Conditions of Employment, Section 4. Whistleblower Policy - added reporting procedure if complaint involves Human Resources.
 - If the complaint involves the Human Resources Department, then it should be reported to the County Manager who has the responsibility to investigate.
- Article V, Conditions of Employment, Section 16. Drug and Alcohol Testing Policy - rewrote Drug and Alcohol Testing Policy.
 - The Drug and Alcohol Testing Policy has been reorganized and updated. The majority of the policy content remains the same with the exception of the section on post-accident testing. This has been reworked to comply with new requirements from OSHA that prohibit across-the-board post-accident testing and to specify that post-accident testing for employees with a CDL must comply with the Omnibus Transportation Employee Testing Act of 1991 and any successors. Other language regarding CDL has been removed because it is redundant.
- Article V, Conditions of Employment, Section 18. Severe Weather and Emergency Conditions - added statement that non-essential employees will not be required to use personal leave when counties office are closed and removed 12-hour cap on Emergency Conditions Leave.
 - If the offices are delayed or closed, then non-essential employees will not be required to report to work and will not be required to use leave to account for those hours during which the offices are closed.
 - Full-time, non-essential employees working a 40 hour standard workweek will not be required to report to work nor will they be required to use personal leave time when County Offices are delayed or closed. The hours that the operations are closed are to be coded on the employee's time sheet as E for Emergency Conditions Leave. In the event that the County operates on a delayed schedule, an employee is not required to report to work if he/she feels it would be unsafe for

him/her to do so; however, the employee must use personal leave time for any hours that the County operations were open (*removed: Full-time Regular Non-Essential Employees working a 40 hour standard workweek will receive 12 hours of County paid Emergency Conditions Leave per year to be used in the event of Severe Weather and Emergency Conditions only.*)

- Article VI, Leave Policies, Section 9. General Leave of Absence (Non-FMLA Leave) - clarified that a request for leave may constitute an ADA request and clarified that the County will pay the employee-only health insurance premium while the employee is on a General Leave.
 - Requests for leave due to an illness or injury that constitutes a disability under the Americans with Disabilities Act, as amended, shall be considered and administered under the ADA policy contained herein.
 - The County will allow the employee to remain on the County's health insurance plan including family coverage, during General Leave under the same terms and with the same premiums as if the employee continued to work.

- Article VII, Employee Benefits, Section 1. Group Life/Health Insurance – clarified for both retiree's and County Commissioners leaving office the length of time that their spouses and dependents may continue to remain on the County's health insurance plan.
 - A retiree's spouse who was enrolled in the plan at least one (1) year prior to the retirement date may continue in the plan at the retiree's/spouse's expense, until the spouse becomes eligible for Medicare; provided however that the spouse's participation in this plan may not last more than five (5) years after the date of the retiree's separation from employment. Dependents may be covered by the retiree's plan at his/her expense for so long as the insurance program recognizes their dependency, subject to all applicable state and federal laws, provided however that a dependent's participation in the this plan may not last for more than five (5) years after the date of the retiree's separation from employment.
 - Upon a commissioner's leaving office in good standing, a commissioner's spouse who was enrolled in the Randolph County medical insurance plan at least one (1) year prior to the commissioner's leaving office, may continue in the plan at the commissioner's/spouse's expense, until the spouse becomes eligible for Medicare; provided however that the spouse's participation in this plan may not last more than five (5) years after the date of the commissioner's leaving office. Dependents may be covered by the commissioner's plan at his/her expense for so long as the insurance program recognizes their dependency, subject to all applicable state and federal laws, provided however that a dependent's participation in this plan may not last for more than five (5) years after the date of the commissioner's leaving office.

- Article VII: Employee Benefits, Section 5. Employee Assistance Program (EAP) – clarified who may be covered under this benefit.
 - The EAP provider serves Randolph County employees, their spouses, and their children up to the age specified by the provider.

On motion of Kemp, seconded by Allen, the Board voted unanimously to approve the amendments to the Randolph County Employee Policies and Procedures Manual via resolution with an effective date of December 1, 2016, as follows:

RESOLUTION CONCERNING EMPLOYEE POLICIES AND PROCEDURES

WHEREAS, it is the policy of Randolph County to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations; and

WHEREAS, Randolph County has in place an Employee Policies and Procedures Manual adopted in March 2014; and

WHEREAS, portions of the Employee Policies and Procedures Manual need to be updated and/or revised in order to reflect best practices and to be compliant with applicable law; and

NOW, THEREFORE, BE IT RESOLVED, by the Randolph County Board of Commissioners:

The Randolph County Employee Policies and procedures Manual is hereby amended to reflect the changes as presented, said changes to be effective December 1, 2016.

Economic Development - Gary J. Younts Machine Co., Inc.

Kevin Franklin, Existing Industry and Business Coordinator for Randolph County Economic Development Corporation, stated that the Gary J. Younts Machine Co., Inc. is out of space at its current location at 4786 Turnpike Court in Trinity and has purchased a vacant 8.68 acre parcel at the intersection of Turnpike Road and Turnpike Court in Trinity for future expansion. The company plans to construct four 15,000 square foot freestanding buildings on the property in order to relocate from the current 9,400 square foot building. The estimated cost of the construction project is \$4,000,000. At this point, no additional investment in equipment is anticipated. The expansion site does not currently have access to public sewer, and Younts Machine would like to connect to the City of Trinity's sewer system. Mr. Franklin said this project is competitive. While Trinity is Mr. Younts' preferred expansion location, he is also considering property he already owns in another county.

Younts Machine has been in business since 1987 and in the current facility since 1993. The company is a machine shop with a seasoned workforce of 14 full-time employees and an established customer base. The company does not have adequate property for an expansion at the current facility which is at maximum production capacity. There are now sufficient inquiries from current and prospective customers to warrant an expansion and Younts Machine is committed to creating at least 15 new full-time jobs over an 18- to 24-month period.

Mr. Franklin said the NC Commerce Department will review the Younts Machine project at its weekly funders meeting next week for the purpose of recommending one or more State funding programs to pursue. Grant program eligibility and any local match requirements are contingent on this guidance from Commerce. The Trinity City Manager has confirmed the City's commitment to this project and the desire to see Younts Machine expand in Trinity.

Mr. Franklin reminded the Board that when City of Trinity representatives approached the Commissioners in June requesting support for a sewer extension, they were encouraged to return when a specific project materialized. On behalf of the City, the EDC requested that the Board of Commissioners consider formal support for the Younts Machine project by scheduling a public hearing for the December 5th meeting. The public hearing will be for the purpose of considering support of the City of Trinity grant application(s) by committing to share with the City an equal portion of any local government match requirements.

For illustrative purposes, Mr. Franklin said one potential grant scenario could include the State's Economic Infrastructure Grant program which offers up to \$12,500 per job, or up to \$187,500 for this project based on the 15-job commitment. The 5% local government match requirement in this scenario would be \$9,375, half of which would total \$4,687.50 from the County. Again, he explained, this figure is for illustrative purposes and is subject to change depending on other State grant programs for which this project may be eligible.

He said it is time sensitive so Mr. Younts can determine which site is financially appropriate. He doesn't want to incur costs for site prep and planning until he knows his best option.

Chairman Frye asked if the sewer line would serve more than Younts Machine. Mr. Franklin replied under one scenario it would, but the other scenarios would require Mr. Younts to install a pump station, at his expense, on his property with the City of Trinity incurring the costs for boring under the road and connecting with existing sewer lines. Mr. Franklin said after the Commerce review they will have more information about the grant requirements to present at the public hearing.

On motion of Haywood, seconded by Kemp, the Board voted unanimously to schedule a public hearing for December 5, 2016, at 6:30 p.m., to consider support for the City of Trinity's NC Economic Infrastructure Grant application for the Younts Machine sewer project through the provision of one half of the required local match.

Economic Development - Petty's Garage

Bonnie Renfro, EDC President said that Richard Petty and his family of companies have been part of Randolph County's business community for many decades. They have operated a portfolio of companies that included Richard Petty Motorsports, Richard Petty Driving Experience, and the Richard Petty Museum.

In 2009, Petty's Garage, LLC was founded to build upon the Petty legacy of quality and excellence in performance vehicles. Petty's Garage is located on Branson Mill Road in Level Cross at the home site of Petty Enterprises. The company focuses on custom restoration and modification of automobiles, both classic and OEM after-market automobiles. Ms. Renfro stated that Petty's Garage has an affiliation with Ford, Dodge, and Chrysler. Petty's Garage also produces custom designed and manufactured high performance automotive parts; some they use on the vehicles but they also sell these parts.

Ms. Renfro explained that Petty's Garage has outgrown its current facility and is expanding and pursuing new opportunities. They are considering a project that will expand the size and scope of their business, add jobs, and create economic growth.

Petty's Garage has talked with the NC Department of Commerce, the Economic Development Partnership of NC, and the Randolph County EDC about opportunities to help them grow on their current site. They are seeking a Building Reuse Grant to assist with the cost of renovation and repairs to existing facilities located at their operation in Level Cross. There are seven buildings on the site and they range in age from the first founded building in 1952 to the most recently constructed building in 1999. Collectively, those buildings total over 65,000 square feet. All but one is dedicated to the Petty's Garage operation. The other building is the Richard Petty Museum and is not part of the grant request. This project would create 17 new full-time jobs (with an average wage of \$46,020) within 18 months and they would be required to retain these jobs for an additional six months. This project would result in new capital investment of \$2,415,000 within two years. The company currently has 33 employees; 29 at Petty's Garage and 4 at the Richard Petty Museum in Level Cross.

The project will expand the manufacturing of automotive parts, and provide increased capacity for custom restoration and modification of the classic and OEM aftermarket automotive business. The company already has a six to eight-month waiting period despite doubling their production area. The grant would be used for roofing repairs and replacement as well as HVAC additions and replacement. The company's future plans are to bring engine building that is currently outsourced back to the garage and to establish a classic car dealership to market and provide opportunities for their loyal and growing customer base. They plan to begin construction in early 2017.

Ms. Renfro, on behalf of the EDC, requested that Randolph County agree to apply for a Building Reuse Grant from the NC Department of Commerce in the amount of \$170,000, set a public hearing for the December 5th meeting to consider the 5% grant match of \$8,500 and adopt a resolution stating the County's interest in the project. The grant request is time sensitive to comply with the current funding cycle of the Rural Infrastructure Authority of the NC Department of Commerce and meet the company's immediate needs. The state will formally consider the project on December 15th; therefore, an announcement would be made soon.

On motion of Kemp, seconded by Haywood, the Board voted unanimously 1) to adopt the resolution indicating interest in supporting the Petty's Garage Project and in order to preserve its ability to do so, authorizing the submission of the application for the \$170,000 Building Reuse Grant application form to the NC Department of Commerce signed by the Chairman and 2) to set a public hearing for December 5, 2016, at 6:30 p.m., to consider acceptance of the grant and the provision of the required local match.

RESOLUTION IN SUPPORT OF THE PETTY GARAGE PROJECT

WHEREAS, Section 158-7.1 of the North Carolina General Statutes authorizes a county to undertake an economic development project by extending assistance to a company in order to cause the company to locate or expand its operations within the county; and

WHEREAS, Richard Petty and his family of companies have been part of Randolph County's business community for many decades operating a portfolio of companies that included Richard Petty Motorsports, Richard Petty Driving Experience, and the Richard Petty Museum.

WHEREAS, in 2009, Petty's Garage, LLC. was founded to build upon the Petty legacy of quality and excellence in performance vehicles focusing on custom restoration and modification of automobiles, both classic and OEM after market; also producing custom designed and manufactured high performance automotive parts.

WHEREAS, Petty's Garage has stated its commitment to invest \$2,415,000 to renovate and equip existing buildings at the home site of Petty Enterprises located in the Level Cross Community in Randolph County and to create 17 new jobs within two years; and

WHEREAS, in order to assist the company with the cost of renovation and repairs to existing facilities in order to expand the manufacturing of automotive parts and provide increased capacity for custom restoration and modification of automobiles, both classic and OEM after market, the company has asked the County to seek and administer a Building Reuse Grant from the Department of Commerce; and

WHEREAS, the company's future plans are to bring engine building that is currently outsourced back to the garage and to establish a classic car dealership to market and provide opportunities for their loyal and growing customer base, and

WHEREAS, said Grant requires a 5% local match from the local government making application; and

WHEREAS, the amount of the Grant that the company is eligible for is \$170,000, requiring a local match of \$8,500; and

WHEREAS, the deadline for application for said Grant was November 4, 2016; and

WHEREAS, this economic development project will stimulate the local economy, promote business in the County, result in the renovation and upgrades to some of the older facilities and assist in construction of a new facility on the property in order to increase production capacity, and create a number of new jobs in the County; and

WHEREAS, the County has in its General Fund available revenues sufficient to fund this economic development project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Randolph County, this 7th day of November, 2016, as follows:

- 1. The County of Randolph indicates its interest in supporting this project and, in order to preserve its ability to do so, authorizes the submission of the application for the \$170,000 Building Reuse Grant from the Department of Commerce to assist Petty Garage with the cost of renovation and repairs to existing facilities located at their operation in Level Cross; and*
- 2. The County of Randolph sets a public hearing on the acceptance of said Grant and the provision of the required local match for December 5, 2016, at 6:30 p.m.*

Approval to Seek Qualifications for Architect/Jail Expansion

County Manager Hal Johnson stated that the County Facility Advisory Committee, which the Board established at their September Board meeting, has begun meeting to consider and prioritize potential capital projects. One project that this committee had identified as a critical priority is an addition to the Randolph County Jail for the housing of female and special populations, which has increased over the years. An aerial map depicting the conceptual location of this addition was presented. In order to begin this project a Qualification Based Selection process is required to choose

an architect to begin the design process. This process involves reviewing the qualification of interested applicants, interviewing select candidates and ultimately negotiating a fee for service.

Mr. Johnson requested that the Board authorize the County Facility Advisory Committee along with the Sheriff and Purchasing Director to complete this process and report back to the Board with a recommendation and a contract for approval.

On motion of Allen, seconded by Kemp, the Board voted unanimously to authorize the County Facility Advisory Committee along with the Sheriff and Purchasing Director to complete a Qualification Based Selection process for choosing an architect for a new Jail addition and report back to the Board with a recommendation.

Establishment of a Randolph County Fire Service Advisory Council

Emergency Service Director Donovan Davis stated that during the Randolph County strategic planning process it was identified in the public-safety group, as well as the fire service sub-committee, there is a need for a formally appointed fire service advisory council. He presented the proposed bylaws that were developed to create the Randolph County Fire Service Advisory Council. The council will be managed by the Emergency Services Department and its meetings will be regularly scheduled throughout each year. The primary purpose of this council is to address countywide fire service issues such as training, recruitment and retention, standard operating procedures, and more.

The Fire Chief of each department having jurisdiction within Randolph County and the Chief Forest Ranger (Randolph Field Office) will automatically be appointed to the council as long as they hold such position. Each department and the Chief Forest Ranger will have one vote each on any matter brought before the council. Emergency Services will not have a vote, but will provide continuous support to and coordination of the council. Mr. Davis said the secondary purpose of this council is to keep the Board of Commissioners up-to-date on fire service related matters annually.

Mr. Davis asked that the bylaws be adopted to create the Randolph County Fire Service Advisory Council, effective today. The council's first meeting will be in January 2017.

On motion of Haywood, seconded by Allen, the Board voted unanimously to adopt the bylaws creating the Randolph County Fire Service Advisory Council and appointing its members, effective November 7, 2016, as follows:

Fire Service Advisory Council

BYLAWS

INTRODUCTION

Fire Departments in Randolph County are committed to providing the best quality response and care for the community and its property through prevention, education, and protection from life-altering emergencies. Increasing emergency response demands, replacing and updating equipment regularly, recruiting and retaining personnel, increasing training requirements, and obtaining funding will continue to challenge fire departments and their

ability to support safe and effective service. (Excerpt from the 2016 Strategic Plan)

The Fire Service Advisory Council has been organized as a result of identified need(s) in the Randolph County 2016 Strategic Plan. The work performed by the Council will complement the strategies identified in the plan to improve and enhance response times and quality of service.

Through this council, the Emergency Services Chief will update the Randolph County Board of Commissioners at least annually on the progress, strategies, needs, and accomplishments of the fire service.

ARTICLE 1 – NAME & PURPOSE

a. The official name of the advisory council will be the “Randolph County Fire Service Advisory Council.”

b. The purpose of the Randolph County Fire Service Advisory Council, hereinafter referred to as the “Council,” is to have a functional structure to ensure that input is considered from all volunteer and career fire service agencies who have jurisdiction within the County of Randolph, hereinafter referred to as the “County,” on issues and matters that may affect fire service districts within the County, and to keep the Randolph County Board of Commissioners and other stakeholder representatives engaged in the management of an integrated, countywide fire system.

ARTICLE 2 – RESPONSIBILITY

The Council shall be responsible for researching, reviewing, considering, discussing, providing recommendations, voting on and implementing integrated system issues and policies that have a county-wide effect on fire service districts and/or fire service agencies in the County. Any action taken by the Council is subject to the review and approval of the Randolph County Board of Commissioners.

ARTICLE 3 – COMPOSITION OF THE COUNCIL & COMPENSATION

a. The Fire Council is an advisory body appointed by the Randolph County Board of Commissioners. The Council is comprised of representatives of the 22 fire departments who have jurisdiction within Randolph County (typically the fire chiefs of said departments) and the Chief Ranger at the NC Forest Service – Randolph County Field Office. The duly elected or appointed Fire Chief from each district and the appointed Chief Ranger are automatically appointed to the Council for the term during which they hold their respective positions unless removed from the Council as provided herein.

b. Members of the Council, officials, and support staff shall receive no compensation for services or actions provided in service on and on behalf of this Council.

ARTICLE 4 – VOTING MEMBERS

The representative members (ordinarily the Chiefs) of the following organizations have one vote each:

- *Asheboro Fire Department*
- *Bennett Fire Department*
- *Climax Fire Department*
- *Coleridge-Erect Fire Department*
- *East Side Fire Department*
- *Fair Grove Fire Department*
- *Farmer Fire Department*
- *Franklinville Fire Department*
- *Guil-Rand Fire Department*
- *High Point Fire Department*
- *Julian Fire Department*
- *Level Cross Fire Department*
- *Liberty Fire Department (Northeast)*
- *New Hope Fire Department (Southwest)*
- *NC Forest Service – Randolph Chief Ranger*
- *Ramseur Fire Department*
- *Randleman – Sophia Fire Department*
- *Seagrove Fire Department*
- *Staley Fire Department*
- *Tabernacle Fire Department*
- *Thomasville Fire Department*
- *Ulah Fire Department*
- *Westside Fire Department*

ARTICLE 5– COUNCIL COORDINATION

a. The Randolph County Board of Commissioners has charged the Randolph County Emergency Services (ES) Director/Chief, or his/her appointed designee, to fully coordinate and manage the Council.

b. The ES Chief, or his/her staff will schedule all meetings, prepare the agendas, make appropriate meeting notifications, and will record and secure the minutes based on the NC records retention schedule. The ES Chief will schedule meetings to meet the minimum requirements provided in this document and as needed, and will provide a primary means of communication for the Council by an email distribution group.

ARTICLE 6 – EX-OFFICIO OFFICER POSITIONS

The following primary officer positions are automatically appointed by the Randolph County Board of Commissioners with permanent terms:

- *Chair* = *ES Chief (ex-officio)*
- *Vice Chair* = *Fire Marshal (ex-officio)*
- *Secretary* = *Emergency Management Coordinator (ex-officio)*

ARTICLE 7 – TERMS OF OFFICE

- a. *Members of the Council are automatically appointed based on their position as Chief as described in Article 4 – Voting Members.*
- b. *All elected and appointed Fire Chiefs and the Chief Forest Ranger positions will hold permanent terms while in office, unless removed and replaced as provided in Article 8 below.*
- c. *The appointed ES Chief, Fire Marshal, and Emergency Management Coordinator positions will hold permanent terms while in office.*

ARTICLE 8 – CONDUCT & LACK OF PARTICIPATION (MISSED MEETINGS)

- a. *All Council members, officers and guests will conduct themselves professionally and ethically at all times, respecting the opinion of all other members and guests.*
- b. *Members, officers and guests are expressly prohibited from displaying unprofessional behavior or from causing disruptive behavior before, during or after a council meeting or any council-related gathering.*
- c. *Council members missing three (3) consecutive meetings or more will be reported to the appropriate board or management official(s) at the respective fire department.*
- d. *Council members displaying behaviors in violation of paragraphs (a) and/or (b) of this section or missing multiple meetings in violation of paragraph (c) of this section are subject to removal by the Council Chair. Any organization having its representative so removed is entitled to appoint a new representative to the Council.*

ARTICLE 9 – OPEN MEETINGS, MEETING DATES/TIMES, & PUBLIC NOTICE

- a. *All meetings will be open to the public and will follow the open meeting laws established by the State of North Carolina.*
- b. *The meetings will be held in the Emergency Operations Center (EOC) at the Emergency Services headquarters on New Century Drive in Asheboro.*
- c. *Meetings will be held the first month of each quarter on the third Thursday. (January, April, July, and October)*
- d. *Meetings will be held at 6:00 pm, unless otherwise directed by the Chair.*

e. The meeting location and/or time may be changed at the discretion of the Chair, normally providing at least seven (7) days advanced notice. Notice shall be provided in the manner set forth in North Carolina General Statute 143-318.12 as well as notice provided to each member via email and radio announcement; however, seven (7) days advanced notice may not always be possible, in which case as much notice will be given as possible.

ARTICLE 10 – RULES OF PROCEDURE

a. The Rules of Procedure attached to these By-Laws as Exhibit A shall serve as the rules of procedure for all meetings and actions of the Council.

b. The committee Chair will preside over all meetings.

c. The Vice Chair will preside over all meetings in the absence of the Chair.

d. The Secretary will record and maintain the minutes of each meeting and will maintain on file all other associated and relevant documentation produced by or collected by the committee. In the absence of the Secretary, the Chair will temporarily appoint someone to take minutes.

e. In the absence or unavailability of the Chair and Vice Chair, the meeting will be rescheduled until one or both are available.

ARTICLE 11 – QUORUM, MOTIONS & VOTING PROCEDURE

a. A quorum must be present to cast votes on all motions. The minimum number of voting members to have a quorum is eleven (11).

b. Proxy voting will be conducted using an online survey tool or by telephone. Proxy voting will only be conducted in the unusual event that an issue is time sensitive and cannot wait for a quorum meeting to be called, or in the event of a tie vote on a motion as provided in the Rules of Procedure. The proxy vote must be ratified by vote confirmation at the next available meeting where a quorum is present.

ARTICLE 12 – MEETING AGENDA

a. The meeting agenda will be emailed to all committee members no later than five (5) business days prior to a scheduled meeting. Meeting reminders will be sent to each committee member approximately five (5) days before a regularly-scheduled meeting.

b. Agenda items must be submitted to the Chair at least ten (10) days prior to the meeting.

c. Guest speakers must be approved by the Chair who will add the speaker(s) to the agenda.

ARTICLE 13 – MEETING REPORTS

A representative from Randolph County 9-1-1 Communications, EMS, Emergency Management, Technology, the Fire Marshal's Office, NC Forest Service (Randolph), Randolph County Sheriff's Office, NC SHP Troop D representative, Randolph County Management, Randolph County Board of Commissioners and other stakeholders will be invited to participate and to provide updated reports at each scheduled meeting.

ARTICLE 14 – PROPOSALS

- a. Policy proposals for consideration may be initiated by any Council member, standing or Ad Hoc committees authorized by the Council, by the Randolph County Board of Commissioners, or Randolph County Management.*
- b. Policies, procedures, rules, regulations, guidelines and the like, duly adopted by the Council shall become standard and implemented by each department, subject to review and approval from the Randolph County Board of Commissioners or Randolph County Management when necessary.*

ARTICLE 15 – COMMITTEES

- a. The Council shall provide review of fire policy, procedure, rules and regulations that will apply to system-wide fire services and organizational components. Technical information, policy review and policy recommendations may be received from a variety of sources, but most prominently will be from the committees established through the Council.*
- b. Committees **may** include, but are not limited to:*
 - i. Radio Communications committee*
 - ii. Human Resources committee (volunteerism, recruitment & retention, etc...)*
 - iii. Standard Operations Committee*
 - iv. Training Committee*
 - v. EMS Committee*
 - vi. Purchasing Committee (for bulk purchasing)*
 - vii. Data Committee*
 - viii. Legislative Committee*
 - ix. Public Information, Education and Relations (PIER) Committee*
- c. The Council Chair shall have the authority to establish committees, standing or Ad Hoc, for the study of specific fire system policies, procedures, rules, regulations, guidelines, bulk purchasing, training or service delivery issues, as needed.*
- d. Standing or Ad Hoc committees of the Council shall be obligated to receive direction from the Council to study specific operational or administrative issues related to system wide services. Standing and Ad Hoc committees shall carry out such direction and*

report back to the Council with findings and recommendations for the Council's consideration. Assignments shall include a reasonable deadline by which the committee work shall be completed.

e. Each committee, standing or Ad Hoc, shall have a committee chair, vice chair, and secretary to record the minutes.

ARTICLE 16 – ANNUAL UPDATES/REPORTS

Updates/reports from the following areas will be presented to the Council at least annually:

- i. 9-1-1 Communications*
- ii. Emergency Management*
- iii. EMS*
- iv. Fire Marshal*
- v. Law Enforcement (Sheriff and Police)*
- vi. NC Forest Service*
- vii. NC office of the State Fire Marshal*
- viii. Ash-Rand Rescue & EMS*
- ix. Others as requested (school system, volunteer agencies, etc...)*

ARTICLE 17 – COMMUNICATIONS

Official written communication from the Council shall be signed by the Chair and on Council letterhead.

ARTICLE 18 – STAFF SUPPORT

a. The Emergency Services department shall provide executive and clerical staff support to the Council. Such support shall include, but not be limited to, providing a recording secretary for all Council meetings, facilitating agenda development and production, and distribution of correspondence and materials, research and project support.

b. At times support staff from one or more fire departments may be solicited to assist in a special project or issue.

ARTICLE 19 – BYLAW CHANGES

a. Proposed changes to the Council bylaws must be submitted in writing to the Chair, who will ensure timely distribution of written communication reflecting proposed changes to all members of the Council at least ten (10) business days prior to the Council meeting at which action on the proposed changes will be considered.

b. Proposed changes will be voted on by the Council members. If approved by the Council, the recommended changes will be placed on the Randolph County Board of Commissioners regular business agenda for final consideration and adoption or denial.

c. Bylaw changes approved by the Randolph County Board of Commissioners will become effective upon their adoption by the Board of Commissioners.

Approval of Franchise Renewals for Ash-Rand and Piedmont Triad Ambulance and Rescue, Inc.

Emergency Service Director Donovan Davis said the ambulance franchises for Ash-Rand Rescue and EMS, Inc. and Piedmont Triad Ambulance and Rescue, Inc. are scheduled to expire at midnight on December 31, 2016, and requested renewal of each franchise for an additional two years, expiring at midnight on December 31, 2018.

He said that each agency has successfully completed and submitted the renewal application and associated requirements, along with the required renewal fee (\$500 each).

On motion of Allen, seconded by Kemp, the Board voted unanimously to approve the renewal of the franchises for Ash-Rand Rescue and EMS, Inc. and Piedmont Triad Ambulance and Rescue, Inc. to be in effect through December 31, 2018, and authorize the County Manager to sign the documents.

Approval to Accept Offer for Purchase of County Property

Aimee Scotton, Associate County Attorney, reminded the Board that in September the County received an offer from Adolph Rush for the purchase of two parcels of County property located on Andrew Jackson Trail in the Franklinville Township. Parcel number 7782939495, located at 3122 Andrew Jackson Trail, consists of approximately 0.40 acres and is valued by the Tax Department at \$7338.00. Parcel number 7782939586, located at 3124 Andrew Jackson Trail, consists of approximately 0.20 acres and is valued at \$5630.00. These properties were acquired by the County when they failed to sell in a tax foreclosure sale by public auction in 1998. The County received an offer from an adjoining property owner who wishes to purchase these two parcels. This offer was for \$2,500 and the Board proposed to accept this offer and to begin the upset bid process.

Ms. Scotton said that she advertised the offer on October 8, 2016. The statutorily-required 10-day period for upset bids passed without the submission of an upset bid. As stated in the statute, the Board still has the option of rejecting this bid and opting not to sell the property. She asked the Board to approve a resolution authorizing the sell, if they wished to accept the offer and sell the property to Mr. Rush.

On motion of Kemp, seconded by Lanier, the Board voted unanimously to approve the resolution 1) accepting the offer of \$2,500 from Adolph Rush for the purchase of the two parcels of County property; 2) authorizing the sell; and to 3) authorizing the Chairman to sign all closing documents, as follows:

***RESOLUTION AUTHORIZING THE SALE OF PROPERTY TO
HIGH-BIDDER ADOLPH RUSH***

WHEREAS, the County of Randolph owns two parcels of real property obtained by Randolph County in deeds recorded in Deed Book 2392, Page 255 and Deed Book 1536, Page 210 (see Corrective Affidavit, Deed Book 2510, Page

983) of the Randolph County Registry and identified by parcel identification number 7782939495 and 7782939586; and

WHEREAS, North Carolina General Statute §160A-269 permits the County to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County received an initial offer to purchase the parcels described above for the amount of \$2,500, said offer submitted by Adolph Rush; and

WHEREAS, the above-referenced parcels that are the subject of the offer are more particularly described as follows:

Tract One—PIN No. 7782939495

BEGINNING at a point on the South side of a private drive leading from U.S. Highway No. 64A East to the land herein-described and South across these said lands, a new corner; thence South 12 degrees 17' West 54.54 feet with the West Side of said private drive to an iron pipe, George Rush, Jr. Northwest corner; thence South 81 degrees 17' East 163.58 feet to an iron pipe, Rush Northeast corner; thence North 3 degrees 19' East 130.32 feet to an iron pipe in Gatlin line; thence North 86 degrees West 48.15 feet to a point; thence South 80 degrees 13' West 75.12 feet to an iron pipe, Pompey corner; thence South 46 degrees West 59.44 feet to the beginning, together with a perpetual right and easement in and to use of the private drive mentioned above said easements to be held jointly with the party of the first part, its successor and assigns.

SUBJECT TO ANY AND ALL EASEMENTS OR RESTRICTIONS OF RECORD. SAVE AND EXCEPT ANY AND ALL CONVEYANCES OF RECORD

Tract Two—PIN No. 7782939586

BEGINNING at an iron stake at corner of Smith & George Rush line; thence North 100 feet to Smith's corner; thence West 62 feet to George Rush's corner; thence South 100 feet to stake in Rush's line; thence East 62 feet to beginning corner, containing one-half (1/2) acre more or less.

SUBJECT TO ANY AND ALL EASEMENTS OR RESTRICTIONS OF RECORD. SAVE AND EXCEPT ANY AND ALL CONVEYANCES OF RECORD

WHEREAS, the Randolph County Board of Commissioners, at its October 3, 2016 meeting, proposed to accept said offer and to begin the upset bid process set out in N.C.G.S. §160A-269; and

WHEREAS, the initial bid was duly published in accordance with N.C.G.S. §160A-269 on October 8, 2016 and the prescribed 10-day period passed with no submission of an upset bid;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Randolph County, this 7th day of November, 2016, that, pursuant to N.C.G.S. §160A-269, the Board hereby awards the sale of the two above-described parcels to Adolph Rush as the highest responsible bidder; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorizes County legal staff and management to prepare and the Chairman of the Board of Commissioners to execute such documents as may be necessary to effectuate the sale of the two parcels described above to Adolph Rush.

Presentation of the 2016 Community Health Assessment Executive Summary

Public Health Director Susan Hayes said the 2016 Randolph County Community Health Needs Assessment represents a partnership between Randolph County Health Department, Randolph Hospital, community institutions, businesses, agencies and individuals. The purpose of the Community Health Needs Assessment is to evaluate the health status of Randolph County in relation to the State's health objectives, identify and prioritize health issues that may pose a threat to the health of the community and develop strategies to address priority health concerns. This process is completed every three years.

Ms. Hayes said primary data for the survey was collected by means of distribution of paper survey and internet survey. Secondary data is collected from the North Carolina State Center for Health Statistics and the North Carolina Department of Health and Human Services. The State assigned Randolph four peer Counties for comparison: Craven, Davidson, Harnett and Johnston.

Survey results showed that the leading causes of death in Randolph County since the last survey were cancer, diseases of the heart, chronic lower respiratory diseases, cerebrovascular diseases, unintentional injuries, Alzheimer's disease, diabetes mellitus, renal disease (new since last survey), influenza/pneumonia, and unintentional motor vehicle injuries.

The top five community health concerns were overweight/obesity, cancer (new), diabetes, heart disease/high blood pressure and mental health (new).

The top five unhealthy behaviors reported from the survey results were drug abuse, alcohol abuse, smoking/tobacco use, lack of exercise and poor eating habits.

The top five community issues related to health were low income/poverty, affordable health services, unemployment, access to healthy food, and child abuse or neglect.

The identified health priorities were obesity, mental health, substance abuse, access to health services, tobacco, sexually transmitted infections, chronic disease management, and injury prevention services.

Ms. Hayes said that the information they received from the survey mirrored the information produced in the County's Strategic Plan. She said that they get so much information that they have to

consolidate what they can to identify the health priorities. As a result of this process, three focus areas were identified. Action plans have been developed to address these and will be implemented county-wide:

1. Obesity

- Physical Activity- Increase the percentage of adults and children getting the recommended amount of physical activity through expanded structured, free physical activity programs.
- Nutrition- Increase the percentage of adults and children who consume five or more servings of fruits and vegetables per day through expanded offerings in food deserts and expanded educational programs targeting schools and the faith-based communities.

2. Mental Health

- Access- Increase access for those in need.
- Expanded Services- Decrease the average number of poor mental health days among adults and reduce the rate of mental health-related visits to the emergency department by the expansion of behavioral health services within the primary care setting as well as enhanced education and awareness throughout the county.

3. Substance Abuse

- Tobacco- Decrease the percentage of adult smokers as well as the percentage of people exposed to secondhand smoke in the workplace by expanding tobacco-free policies within businesses, industries and government. Also, expand tobacco cessation programs to assist with creating a tobacco-free environment.
- Alcohol and Drug Use- Reduce the percentage of high school students engaging in alcohol use and those 12 years and older who report illicit drug use by increasing and improving educational programs within schools and the community.

Chairman Frye referenced an article in an issue of the *High Point Enterprise* that gave statistics for teenage pregnancy that listed Archdale as a high statistical area. Ms. Hayes said North Carolina and Randolph County had actually declined in rankings of teenage pregnancy but she would look at the article and see what they were referencing.

Adoption of Resolution to Establish the Solid Waste Post-closure Capital Reserve Fund

Finance Officer Will Massie said as part of the state process for permitting solid waste facilities, operators are required under NC General Statutes to provide annual financial assurance for estimated closure and post-closure costs. Under the terms of the franchise agreement with Waste Management (WM), the corporation will provide the closure cost assurance directly to the Division of Environmental Quality (DEQ) and Randolph County will report assurance for the post-closure costs.

The County will be using a capital reserve fund to accumulate the resources required to meet the standards. The contract with WM requires their annual contribution to the County for the post-closure costs, based upon engineered estimates. These WM distributions are in addition to the annual lease payment of one million dollars. No direct funding from the County is necessary for the post-closure reserve. The accumulated monies will be invested until the landfill section is closed and post-closure costs are incurred.

The estimated post-closure for cell one is \$1,768,167. Waste Management will be funding this evenly over ten years. DEQ requires the first year's post-closure estimate be placed in reserve before a permit to operate is issued. Mr. Massie said that since WM anticipates opening before the end of the year, the County should receive their payment later this month. Mr. Massie requested that the Board adopt a Resolution establishing the Solid Waste Capital Reserve Fund.

On motion of Kemp, seconded by Lanier, the Board voted unanimously to adopt a resolution establishing a Capital Reserve Fund for the post-closure maintenance of the Great Oak Solid Waste Management Facility, as follows:

CAPITAL RESERVE FUND RESOLUTION

ESTABLISHMENT OF CAPITAL RESERVE FUND FOR THE POST-CLOSURE MAINTENANCE OF THE GREAT OAK SOLID WASTE MANAGEMENT FACILITY

WHEREAS, Randolph County has identified the need to establish a regional landfill to reduce our citizens' cost for solid waste disposal, and

WHEREAS, Randolph County has entered into a contract with Waste Management of the Carolinas Inc. (Waste Management) to construct and operate the landfill facility, and

WHEREAS, Randolph County will continue to own the property to be leased to Waste Management for their landfill facility, and

WHEREAS, under the terms of the contract, Waste Management will be responsible for future closure costs and corrective action (potential assessment and corrective action (PACA) per N.C.G.S. 130A-295.2 (h) and corrective action program when necessary under Rule 13B .1637), and Randolph County will be responsible for post-closure costs, and

WHEREAS, there is a need in Randolph County to accumulate funds for post-closure for the Great Oak solid waste management facility (permit number 7607-MSWLF-2015); and

WHEREAS, Randolph County shall bear the cost of post-closure for the solid waste management facility at an estimated cost of \$1,768,167 comprising of 15.5 acres for cell 1 of Phase 1. Randolph County shall bear the cost of post-closure for the solid waste management facility for the initial 10-year permit, which allows construction of Phase 1, cells 1 through 7 for a total of 56.3 acres.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD THAT:

Section 1. The Board of County Commissioners hereby creates a Solid Waste Capital Reserve Fund for the purpose of post-closure of the Great Oak solid waste management facility (permit number 7607-MSWLF-2015).

Section 2. This Fund shall remain operational during the life of the solid waste management facility beginning December 1, 2016, and the post-closure care period ending December 31, 2076, as estimated at the time of this Resolution.

Section 3. The Board of County Commissioners shall appropriate or transfer a minimal initial sum of \$176,816.70 to the Fund, prior to operation of the solid waste management facility for Phase 1, cell 1. The Board of County Commissioners shall appropriate or transfer an amount of no less than \$176,816.70 no later than 30 days after each anniversary date of the first payment in to this Fund for Phase 1, cell 1 under Rule 13B .1628 (I)(v). The County shall deposit all annual post-closure distributions from Waste Management into this Fund. The Fund shall accrue applicable interest earnings. The balance of the Capital Reserve Fund is \$0.00 as of November 7, 2016. Upon closure of Phase 1, cell 1 or when deemed necessary by the Division, Randolph County, Waste Management, and the Department shall reevaluate the pay-in amount and period.

Section 4. Transfers from the capital reserve fund to the disbursing fund for actual post-closure expenditures must be authorized by the Board of County Commissioners through an ordinance or resolution, usually the budget ordinance or amendment to it. These appropriations from the capital reserve fund cannot exceed the amount of available funds in the reserve fund and must be used for post-closure purposes only.

Section 5. This Resolution shall become effective and binding upon its adoption.

Special Joint Meeting with the Randolph County School Board of Education

On motion of Allen, seconded by Haywood, the Board voted unanimously to set a joint public meeting with the Randolph County School Board of Education for January 9th at 4:30 p.m. in the Board of Education Meeting Room.

Strategic Planning Update/Golden Leaf Grant Status Update

County Manager Hal Johnson stated the County Commissioners had great foresight to set aside the first year payment received from Waste Management in a reserve account for the use to be determined by the Board of County Commissioners and to give the County the capability to implement some of the County's goals and strategies from the Strategic Plan. Mr. Johnson said at that time the County did not know the Golden Leaf Foundation would be doing their Community Based Initiative Grants and how significant that money would be. These grants require a 20% match and the County now has those funds. Three applications were submitted for the grants: Pathways to Prosperity, Community Health Education Initiative and Deep River State Trail Initiative. Golden Leaf will contact applicants in December if more information is needed. He said Golden Leaf would make decisions on the winners in March.

Mr. Johnson said the Asheboro Randolph Chamber of Commerce had their retreat and the topic was the implementation of the Strategic Plan and they are also hosting a State of the Strategic Plan at RCC next week. He said he also had the opportunity to speak at the Archdale-Trinity Chamber of Commerce retreat about the Strategic Plan.

He said he was pleased with the direction strategic planning is going and that the Implementation Committee would be very active in 2017.

Regional Update

11/7/2016

Chairman Frye stated that the Piedmont Triad Regional Council met last week and the contract with the Randolph County Tourism Development Authority for \$11,000 was approved to design the conceptual plan for the Deep River Trail for the unincorporated portions between Franklinville and Ramseur and Asheboro and Randleman.

Adjournment

At 8:08 p.m., on motion by Kemp, seconded by Lanier, the Board voted unanimously to adjourn.

Darrell L. Frye, Chairman

Stan Haywood

David Allen

Amanda Varner, Clerk to the Board

**Note: These November 7, 2016, minutes will be considered for approval in the Old Business portion of the December meeting agenda by the three (majority) 2015-2016 Commissioners. These will be considered prior to the swearing in of the newly elected Commissioners.*