

Commissioners Meeting Minutes

January 8, 2007

The Randolph County Board of Commissioners met in regular session at 4:00 p.m. in the Commissioners Meeting Room, County Office Building, 725 McDowell Road, Asheboro, NC. Commissioners Holmes, Frye, Haywood, Kemp and Lanier were present. Rev. Scott Wagoner, Archdale Friends Meeting, Archdale, and DSS Board Chairman, gave the invocation and everyone recited the Pledge of Allegiance.

Presentation of Outstanding Volunteer Awards

Chairman Holmes and Robin Necci, Randolph County Volunteer Center Director, presented Outstanding Volunteer Awards to Sam E. Bass, Amy Brewer, Bonita Campbell, T. Reynolds Lisk, Jr., and Nancy E. Revell.

Introduction of New DSS Director

Rev. Scott Wagoner, DSS Board Chairman, introduced Beth Duncan, who is the new Randolph County Department of Social Services Director.

Introduction of New Internal Auditor

Will Massie, County Finance Officer, introduced Suzanne Hunt, who is the new Internal Auditor for Randolph County.

Introduction of New RCC President

Interim County Manager Richard Wells introduced Dr. Bob Shackleford, who is the new President at Randolph Community College.

Public Comment Period

Pursuant to N.C.G.S. § 153A-52.1, Chairman Holmes opened the floor for public comment. No one spoke.

Change to Consent Agenda

Chairman Holmes announced that *Item C. Reappoint Isaac Ferguson & Randy Kirkman to the Liberty Planning and Zoning Board* would be removed from the Consent Agenda.

Approval of Consent Agenda

On motion of Frye, seconded by Haywood, the Board voted unanimously to approve the Consent Agenda, as follows:

- *approve minutes for 12/4/06 meeting;*
- *reappoint Tom White to the Asheboro Planning Board;*
- *reappoint Charles Teague to the Randolph County Fire Commission;*
- *reappoint Joanne Peterson to the Randolph County Nursing Home Community Advisory Board;*
- *adopt DOT resolution, as follows:*

***WHEREAS**, the Department of Transportation has investigated Silverwood Lane in the Wedgwood Subdivision; and*

***WHEREAS**, the subject street has been found to meet minimum requirements for addition.*

***NOW, THEREFORE, BE IT RESOLVED** by the Randolph County Board of Commissioners that Silverwood Lane in the Wedgwood Subdivision be added to the Division of Highways' Secondary Road System.*

- *adopt proclamation honoring 2006 3-AA State Champions Eastern Randolph High School Football Team, as follows:*

WHEREAS, the Eastern Randolph High School Football Team, on Saturday, December 9, 2006, earned the 2006 State 3-AA Football Championship in Raleigh, North Carolina, compiling an impressive 15-1 record for the year; and

WHEREAS, this State Championship gives the Wildcats Football Team its first State football title in 23 years, dating back to the 3-A State Championship the school won in 1983; and

WHEREAS, special commendation is due all team members, Head Coach Burton Cates and his Assistant Coaches, as well as all those who actively worked to make this year's football season a success; and

WHEREAS, the Eastern Randolph High School Football Team has exhibited good sportsmanship and outstanding athletic ability, both on and off the field, thereby bringing pride and recognition not only to Eastern Randolph High School but also to Randolph County and its citizens.

NOW, THEREFORE, BE IT PROCLAIMED by the Randolph County Board of Commissioners that we acknowledge the talents, skills, teamwork, sportsmanship, and successes of the Eastern Randolph High School Football Team, the 2006 North Carolina 3-AA State Champions, and, on behalf of our citizens, we do hereby extend this expression of our pride in this prestigious milestone and wish them well in their future endeavors.

- *approve Budget Amendment #21 for Public Health (Immunization Clinics), as follows:*

2006-2007 BUDGET ORDINANCE—GENERAL FUND—AMENDMENT #21		
<i>Revenues</i>	<i>Increase</i>	<i>Decrease</i>
<i>Restricted Intergovernmental</i>	\$11,363	
<i>Appropriations</i>	<i>Increase</i>	<i>Decrease</i>
<i>Public Health</i>	\$11,363	

- *approve Budget Amendment #22 for Public Health (Maternity Care), as follows:*

2006-2007 BUDGET ORDINANCE—GENERAL FUND—AMENDMENT #22		
<i>Revenues</i>	<i>Increase</i>	<i>Decrease</i>
<i>Restricted Intergovernmental</i>	\$1,200	
<i>Appropriations</i>	<i>Increase</i>	<i>Decrease</i>
<i>Public Health</i>	\$1,200	

- *approve Budget Amendment #23 for Social Services (Child Day Care), as follows:*

2006-2007 BUDGET ORDINANCE—GENERAL FUND—AMENDMENT #23		
<i>Revenues</i>	<i>Increase</i>	<i>Decrease</i>
<i>Restricted Intergovernmental</i>	\$973,950	
<i>Appropriations</i>	<i>Increase</i>	<i>Decrease</i>
<i>Social Services</i>	\$973,950	

Presentation of Annual Audit Report

Lonnie Keogh, Senior Manager with Cherry, Bekaert & Holland, presented the County's annual audit report, saying that there were no financial misstatements or difficulties in the report. She commended the Finance Office for the excellent preparation of the County's financial statement, which made the audit process easier.

Update on NC Pottery Center & Announcement of Receipt of Grant

Denny Meacham, NC Pottery Center Director, updated the Board on the N.C. Pottery Center. She said that the Center had received a \$24,000 *Building Creative Economics Planning Grant* from the N.C. Arts Council to develop a strategic plan to increase cultural tourism and enhance the visitor's experience in the Seagrove area. The purpose of the plan is to create opportunities for sustainable development in the culturally significant Seagrove area. She also presented renderings of a proposed park that is still in the planning stages. She asked the Board to appoint a representative of the County to serve as part of the strategic planning process. Following discussion, the Board decided to make this appointment at the February 2007 meeting.

Tourism Development Authority Annual Report

Tammy O'Kelley, Tourism Development Authority (TDA) Interim Director, presented the TDA's annual report via PowerPoint presentation. She said that the TDA has been recognized by the following awards: NCACVB Destination Marketing Achievement Gold Award for Best Niche Marketing Piece for the 2005/06 Seagrove Area Travel Guide, the NCACVB Destination Marketing Achievement Platinum Award for Best Consumer Print Advertisement for the 2005/06 NC Travel Guide Ad, and the International Academy of Digital Arts & Sciences "Webby Worthy" Official Selection in the Ninth Annual Webby Awards for its website (www.VisitRandolphCounty.com). She also said that 6,597 visitor requests were fulfilled by the TDA last year and that 55,600 brochures were shipped. More than 5,000 personalized *Welcome to Randolph County* visitor packets were also mailed. The Randolph TDA also supported 62 festivals and events last year including Cycle NC, the Coastal Plain League Baseball Tournament, the Victory Junction Gang Camp Run, the SunTrust Bank/YMCA Basketball Tournament, and the Monaco 600 Rally (Greensboro). She thanked the Board for its continued support.

Presentation of Economic Development Corporation Annual Report

Bonnie Renfro, Economic Development Corporation Director, said that 2006 was a very good year for Randolph County economic development with the announcement of more than \$150 million in new and expanded industrial investment and the creation of 673 new jobs. Fifteen companies announced decisions to locate or expand into Randolph County. All completed projects will result in over \$787,500 in new tax revenues for the County and more than \$20.5 million in annual wages and salaries through direct employment. The biggest accomplishment was the announcement that Malt-O-Meal, a Midwestern cereal manufacturer, will locate a new manufacturing operation in Asheboro, investing \$104 million and creating 164 new jobs over the next 5 years. Also, Brisco Apparel, a custom apparel and screen printing operation from Brooklyn, N.Y., will relocate to Ramseur, creating 80 new jobs in its first year and up to 200 new jobs within 5 years. Ms. Renfro thanked the Board for their continued support and commended their foresight, especially with their plans for a county-wide water system and the construction of 2 new high schools.

Presentation & Request for Approval of 2007 Strategic Technology Work Plan

Annette Crotts, Computer Services Director, presented the proposed 2007 Strategic Technology Work Plan, which follows, and added that it had been reviewed and approved by the Technology Planning Team on November 21, 2006. She asked that the Board approve the plan.

Priority	New Dollars Requested	Project Name
1	\$117,100	Web EOC --web-based software that allows for information management during a natural disaster such as tornado, hurricane, etc. Installation could be completed by December 31, 2007.
2	\$200,000	Replace Central Permitting Software that resides on PICK. Bidding could take place in 2007 with installation and conversion to happen in 2008.

3	\$168,600	Orthophotography & Topography and stream data with new photos. By flying new photos in 2007, the County will be eligible to receive partial reimbursement from the federal government. Currently, we estimate \$30,000 in reimbursement. Actual reimbursement will be based upon the number of agencies in the predefined areas choosing to fly in 2007. These cost sharing dollars will be available through contracts with the State of NC that request that the product we receive will be shared with NC One Map, USGS and the National Geospatial Intelligence Agency (Home Land Security). The following municipalities have agreed to contribute a total of \$31,400 to the cost of providing topography with the photos: Archdale, Liberty, Ramseur, Randleman, Seagrove, and Trinity. (Asheboro City feels that their existing 5' contours are still adequate and new topography is not needed at this time.) 911 funds can be used to provide aerial photography for addressing purposes, but cannot be used to provide topography. Therefore, expected additional cost to obtain topography with the aerial photos is \$168,600 . New photos with topography can be available in late 2007.
4	\$114,300	1st year's funding to replace Tax Appraisal Software --It is estimated that the appraisal software will cost \$750,000 in addition to the already allotted funds for Tax. Due to the amount of funds needed, we are recommending that the Commissioners adopt a multi-year approach to the funding of this software replacement by designating \$114,300 now towards the project. Then in the 2008 Work Plan, the TPT has already agreed to propose that the Commissioners fund the remaining balance for the appraisal software. By that time, we should have a clear cost of the appraisal module.
TOTAL:	\$600,000	

On motion of Kemp, seconded by Frye, the Board voted unanimously to approve the 2007 Strategic Technology Work Plan, as presented above, and the following Budget Amendments to provide the financial resources to accomplish the 2007 Work Plan:

2006-2007 BUDGET ORDINANCE—GENERAL FUND—AMENDMENT #24		
<i>Revenues</i>	<i>Increase</i>	<i>Decrease</i>
<i>Appropriated Fund Balance</i>	\$ 600,000	
<i>Appropriations</i>	<i>Increase</i>	<i>Decrease</i>
<i>Transfer to Technology Capital Project</i>	\$ 600,000	

2006-2007 BUDGET ORDINANCE—GENERAL FUND—AMENDMENT #25		
<i>Revenues</i>	<i>Increase</i>	<i>Decrease</i>
<i>Appropriated Fund Balance</i>	\$ 83,630	
<i>Appropriations</i>	<i>Increase</i>	<i>Decrease</i>
<i>Wireline</i>	\$ 41,815	
<i>Wireless</i>	\$ 41,815	

Technology Capital Project Ordinance—Amendment #2		
<i>Revenues</i>	<i>Increase</i>	<i>Decrease</i>
<i>Restricted Intergovernmental</i>	\$ 39,324	
<i>Miscellaneous</i>	\$ 18,677	
<i>Transfer from General Fund</i>	\$ 600,000	

<i>Appropriations</i>	<i>Increase</i>	<i>Decrease</i>
<i>WebEOC Project</i>	<i>\$ 117,100</i>	
<i>Central Permitting software</i>	<i>\$ 200,000</i>	
<i>Orthophotography and Topography Project</i>	<i>\$ 226,601</i>	
<i>Tax Appraisal software funding</i>	<i>\$ 114,300</i>	

Bid Award for Aerial Photography/Topography

Annette Crotts, Computer Services Director, said that with the recent changes around the Randleman Lake project and the County's development of water distribution projects, new aerial photography with topography is needed. USGS has offered Randolph County a grant of \$39,323, if we fly photography before April 2007 and share the data with NC OneMap. Based upon this time constraint, quotes for aerial photography have been requested. Six responsive bids were received. Of those, Spatial Data Consultants gave the option of flying new LiDAR (Light Detection and Ranging) with the topography project. There were two responsive bidders with lower bids that did not include new LiDAR. We contacted the two lower bidders asking them for new LiDAR quotes to compare this option. Both bidders were over \$22,300 in excess of Spatial Data Consultants' bid. New LiDAR means that the County will benefit from updated elevation data. The State flew the Cape Fear River basin in 2000-2001 and the Yadkin River basin in 2002-2003. The resulted accuracy standard will be improved from about 25 cm to 15 cm and both river basins can be flown at the same time. Randolph County worked with Spatial Data Consultants in 2004. Aerial photography has been paid for by 911 surcharge funds in the past and we are asking that this practice continue. The surcharge, however, cannot pay for topography. Therefore, topography and new hardware were included in the 2007 Strategic Technology Work Plan. Ms. Crotts requested that the Board award the bid for aerial photography and topography with new LiDAR to Spatial Data Consultants for a total cost of \$282,334.

On motion of Kemp, seconded by Haywood, the Board voted unanimously to award the bid for aerial photography and topography with new LiDAR to Spatial Data Consultants for a total of \$282,334.

Request for Additional Positions

Newly elected Sheriff Maynard Reid said that he and Major Allen McNeill have identified certain areas of the Sheriff's Office that they believe would function more efficiently if they were restructured. He said he wants to first, promote someone into the vacant Captain's position as a Patrol Commander. This does not require any action by the Commissioners. Secondly, he wants to upgrade one Lieutenant's position to Captain and place the Vice/Narcotics Unit, the Criminal Interdiction Team, and the Breaking & Entering Task Force under that new Captain's position. Each of these three units is currently under three different Captains. This move will allow those three Captains to better manage the areas they are currently in charge of and will serve to place these three special operations units under the leadership of one Captain. This move can be approved by the Personnel Director also and can be accomplished at a cost of \$1,174.30 for the remaining five months of this budget year. There is enough money in the Sheriff's Department's current budget to fund these changes. Finally, he asked the Commissioners to fund one new Captain's position at a cost of \$26,262.12 for the remaining five months of this budget year. He said that barring no surprises, he believes there will be enough funds in his budget to accomplish this. This new Captain's position would supervise all of the school-based programs in Randolph County, which are currently being managed by a Lieutenant who must oversee all ten School Resource Officers, the C.A.R.E and D.A.R.E. Programs, and the Randolph Community College Deputies. This Lieutenant makes regular trips to our county schools and manages other administrative duties. The new Captain would supervise all the above programs, thereby allowing the Lieutenant more flexibility and more time to spend in our county's middle and high schools that have resource officers. It would also provide for an extra person who could fill in at schools where resource officers are out due to sickness or other unforeseen

circumstances. He said that he will negotiate with School administrators for possible funding for the Lieutenant's position beginning in July of 2007. If they approve to fund that position then the County's total cost of this new position in the next budget year will be only the difference between a Captain's salary and a Lieutenant's salary, which is approximately \$4,697.

On motion of Frye, seconded by Lanier, the Board voted unanimously to allocate a new Captain's position at the Sheriff's Office, as requested, effective 2/1/07.

Appointment of Alternate Representative to the Piedmont Triad Regional Planning Organization

Hal Johnson, Planning & Zoning Director, said that the bylaws of the Piedmont Triad Rural Transportation Planning Organization (RPO) were recently amended to require that an alternate elected official be appointed to serve on the Transportation Advisory Committee (TAC). Commissioner Stan Haywood currently represents the Commissioners as a regular member of the RPO. Mr. Johnson asked the Board to appoint an alternate.

On motion of Kemp, seconded by Lanier, the Board unanimously appointed Darrell Frye as the alternate representative to the Piedmont Triad Rural Transportation Planning Organization Transportation Advisory Committee.

Appointment & Administration of Oath to New Deputy Tax Collector

On motion of Lanier, seconded by Haywood, the Board unanimously appointed Revonda Cox as Deputy Tax Collector.

Chairman Holmes administered the oath of office to Ms. Cox.

Request for Approval to Ask City to Annex Property on New Century Drive

On motion of Haywood, seconded by Kemp, the Board voted unanimously to authorize Interim Manager Richard Wells to ask the City of Asheboro to annex property on New Century Drive in order to facilitate development on property adjacent to County property, which will substantially lower water/sewer rates for the Randolph County Office Building and the Jail.

Bid Award for Utility Bill Study

Will Massie stated that as an organization with numerous offices and locations, we are a large user of utility services. Periodically, it is worth the effort to review our utility bills to determine if we are being billed properly for electrical, natural gas, telephone services. It is not in the interest of the utility companies to review customer rates to ensure they are being billed under the correct rate structure. There are several firms which perform these reviews. He said that he had evaluated the following four proposals, all of which have fees contingent upon the amount of savings involved:

Firm	Utilities covered
Audithead	Electricity, Gas, Telephone
Johnson, Wilson & Peard, Inc.	Electricity, Gas, Telephone
Robert Segal	Electricity, Gas, Telephone
Utility Management Services	Electricity, Gas

Based upon a review of the terms of the proposals, Mr. Massie recommended that the County choose Robert Segal to perform the utility review. Segal has previously performed reviews of sales tax refund claims and cable television franchise fees for Randolph County.

On motion of Kemp, seconded by Lanier, the Board voted unanimously to award a contract for a utility bill review to Robert Segal, and authorized the County Manager to sign the contract.

Appointment of Legislative Liaison to NCACC

On motion of Haywood, seconded by Kemp, the Board voted unanimously to appoint Harold Holmes as the legislative liaison to the North Carolina Association of County Commissioners.

Announcement of Receipt of Distinguished Budget Presentation Award

Will Massie, Assistant County Manager/Finance Officer, announced that the County has been awarded its third consecutive GFOA Distinguished Budget Presentation Award for the FY 2006-2007 budget document. This award reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting.

Change of March Meeting Date Due to Conflict

On motion of Kemp, seconded by Lanier, the Board voted unanimously to change the March Commissioners meeting to March 12, 2007.

Closed Session—Economic Development (N.C.G.S.143-318.11(a)(4))

At 6:10 p.m., on motion of Kemp, seconded by Haywood, the Board voted unanimously to go into closed session to discuss matters relating to the location or expansion of business in the area, pursuant to N.C.G.S. 143-318.11(a)(4).

At 6:27 p.m., the Board returned to open session.

Adjournment

There being no further business, the meeting adjourned.

J. Harold Holmes, Chairman

Darrell L. Frye

Phil Kemp

Stan Haywood

Arnold Lanier

Cheryl A. Ivey, Clerk to the Board