

# **BOARD MINUTES**

## **RANDOLPH COUNTY SOIL & WATER CONSERVATION DISTRICT Asheboro, North Carolina**

**May 21, 2015**

**Meeting Number 5**

### **Supervisors Present:**

Craig Frazier, Chairman  
Bill Alston, Treasurer  
Shane Whitaker, Vice Chairman  
Craig Macon, Secretary  
Matt Canoy, Member

### **Others Present:**

Jenny Parks, Adm. Sec.  
Kaitlyn Johnson, Env. Specialist  
Kelly Whitaker, S&W Engineer  
Ralston James, Div. of Soil & Water  
Yomaree Cortes-Diaz, Soil Con.

Frazier called the meeting to order at 8:05 a.m. and Supervisor Travel Vouchers were signed and returned. Macon moved, seconded by S. Whitaker, the board voted unanimously to approve the Consent Agenda.

### **ACTION ITEMS:**

Minutes from the April 2015 regular meeting were reviewed and corrections were made. Macon moved, seconded by S. Whitaker, the board voted unanimously to approve these minutes with the corrections.

Alston presented the Treasurer's Report. S. Whitaker moved that the Treasurer's Report be accepted as presented, seconded by Canoy, the board voted unanimously to approve the Treasurer's Report.

Cortes-Diaz gave the NRCS Report as follows:

- Cortes Diaz reported that the NRCS Office is still dealing with the energy audit. (7 pending and 19 complete)
- NRCS has eight grazing contracts to approve.
- Frazier reported that NRCS is holding several conferences regarding the new planning partnership they have launched nationally.
- A letter was shared with the board regarding NRCS National Conservation Planning Partnership. The new National Conservation Planning Partnership Leadership Team has launched a multi-year commitment to conservation planning – the purpose is to “reinvigorate conservation planning as the foundation for voluntary conservation deliveries.”

Alston gave the RC&D Report as follows:

- The Piedmont RC&D Council has a new director in place.

Parks gave the Education Report as follows:

- Parks reported that she and Johnson gave eight Enviroscape presentations to the eighth graders at North Asheboro Middle School.
- Parks reminded the board of the Dig It! Traveling soils exhibit – it opened the weekend of May 16<sup>th</sup> in downtown Raleigh Museum of Natural Science. Everyone was encouraged to view this exhibit.

Johnson gave the NCACSP Report as follows:

-One spot check is remaining to be completed.

-Johnson presented an application for J. Johnson (no relation) for approval for livestock exclusion and a waste storage structure. Macon moved, seconded by Alston, the board voted unanimously to accept this application.

-Johnson presented an application for M. Simpson for approval for drinkers and exclusion fencing. S. Whitaker moved, seconded by Canoy, the board voted unanimously to accept this application.

-Contract #76-2015-005 in the amount of \$9,137 was presented for approval. S. Whitaker moved, seconded by Canoy, the board voted unanimously to approve this contract.

-Johnson reported that two Request for Payments were signed by Frazier outside of the board meeting. They were for contract's 76-2015-006 in the amount of \$8,165 and 76-2015-001 in the amount of \$29,403.

-Johnson presented a contract cancellation by a landowner, without penalties, due to health reasons and not being able to fulfill the contract. Alston moved, seconded by Canoy, the board voted unanimously to cancel contract #76-2013-008 without penalties due to the request of the landowner's health issues.

-Discussion was had regarding contract #76-2013-003. Alston moved, seconded by Canoy, the board voted unanimously to move forward with the payment of the French drain on this contract, and to pay for the other waterway once it has been corrected by the landowner.

-Johnson reported that contracts #76-2013-009 and #76-2013-003 will be complete before their deadline is up.

Johnson gave the CCAP Report as follows:

-Johnson reported that the board needed to pick a spot check number for the CCAP contracts. Alston moved, seconded by Macon, the board voted unanimously to choose the spot check number 6.

-Johnson presented an application for pet waste receptacles for approval. Alston moved, seconded by Canoy, the board voted unanimously to accept this application.

-Johnson presented an application for buffers and a well closure for approval. Alston moved, seconded by Macon, the board voted unanimously to accept this application.

-Johnson presented contract #76-2015-505 for (City of Randleman) pet waste receptacles for approval. S. Whitaker moved, seconded by Canoy, the board voted unanimously to approve this contract.

-Johnson presented contract # 76-2015-504 for critical area planting (Poplar Ridge) for approval. Canoy moved, seconded by Alston, the board voted unanimously to approve this contract.

-Johnson presented a revision to contract #76-2015-502 for adding CCAP funds for a grassed swell. Macon moved, seconded by Alston, the board voted unanimously to approve this contract revision.

-Johnson reported that Frazier signed a Request for Payment for contract #76-2015-503 in the amount of \$1,261 outside of the board meeting.

Johnson presented a conservation plan for S. Gallimore for approval. S. Whitaker moved, seconded by Macon, the board voted unanimously to approve this conservation plan.

Johnson reported that we will have a volunteer with us during the summer months. Her name is Lindsay Edwards.

Johnson presented the Strategy Plan for review and approval. Alston moved, seconded by Canoy, discussion followed, the board voted unanimously to accept the Strategy Plan.

Johnson presented the BMP Fund Certification for the previous year for approval. Macon moved, seconded by S. Whitaker, the board voted unanimously to approve the BMP Fund Certification. Frazier will sign this form and it will need to be notarized.

Parks reported that all county departments will meet June 4, 2015 from 6:00 – 8:00 p.m. for their annual budget meeting. A board member should be in attendance during this meeting.

Alston asked the board if the Soil and Water department could offer any financial assistance to him for attending the Southeastern Association of RC&D Councils Conference in Cherokee, NC June 21-24, 2015. Macon moved, seconded by Canoy, the board voted unanimously to pay for the following items for Alston to attend this conference: registration fee, state rate for meals not included in registration, and state rate for mileage.

Parks reported that she and Johnson had been asked to attend the Southeast District Employees Association Meeting in Pigeon Forge, TN in November. S. Whitaker moved, seconded by Alston, the board voted unanimously for Parks and Johnson to attend this meeting. Parks will check with the Randolph County Safety Officer to make sure the county vehicle may be taken out of state.

At this time the board went into closed session to discuss personnel items.

At this time the board came out of closed session.

S. Whitaker moved, seconded by Canoy, the board voted unanimously to request \$15,000 additional funds be included in our budget to cover the costs of moving forward with making the Soil and Water Engineer position a 40 hour per week position and to cover the extra hours of pay. Parks will contact the Finance Officer to discuss.

The following informational items were given to the board:

- NACD eResource Newsletters
- Ralston James Calendar/Information Items
- State Speech Contest Results
- State Envirothon Results
- Update on Dam Safety Emergency Action Plan Requirement

There being no further business, the board adjourned at 11:40 a.m.

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**Chairman Signature**

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**Date of Approved Minutes**

The Next Board Meeting will be held June 18, 2015 at 8:00 a.m.  
2222A South Fayetteville Street, Asheboro, NC 27205