

BOARD MINUTES

RANDOLPH COUNTY SOIL & WATER CONSERVATION DISTRICT

Asheboro, North Carolina

June 14, 2004

Supervisors Present:

Craig Frazier, Chairman
William Alston, V. Chairman
Shaun Hayes, Member
Charles Moss, Treasurer
Richard Canoy, Secretary

Others Present:

Barton Roberson, DC
Jenny Parks, Adm. Sec.
Danielle Thomas, Soil Con.
Bob Abell, Soil Con. Tech.
John Hill, Soil Con. Tech.
Jerry Dorsett, Area 3 Reg. Coord.
Perry Wyatt, DENR

The meeting was called to order at 7:40 a.m. Frazier welcomed everyone to the meeting. Travel vouchers were signed and returned.

ACTION ITEMS:

The May 10, 2004 Minutes were reviewed and corrections were made. Hayes moved, seconded by Alston, the board voted unanimously to accept the minutes of May 10, 2004.

Moss presented the Treasurer's Report. Alston moved, seconded by Moss, the board voted unanimously to accept the Treasurer's Report. A copy is attached to these minutes.

Parks reported that the Microsoft Money program that was purchased would not allow her to appropriately print out a monthly report – the program only allows her to print a “calendar year” report. It will not allow her to select certain date (customize dates). Quicken was purchased to allow her to do this. The program is working fine.

At 7:50 a.m. Alston moved, seconded by Hayes, the board voted unanimously to enter into a closed session to discuss personnel issues and to conduct 2 interviews for the Soil & Water Engineer Position.

At 9:45 a.m. Frazier called the meeting back to order to return to its regularly scheduled meeting.

Frazier reported that the Budget meeting with County Commissioners was today at 5:30 p.m. Frazier encouraged supervisors to attend.

Roberson gave the NRCS Report as follows:

-Work continues on EQIP. 1st Batch applicants that possibly will be funded have been transferred to FSA for entry into their system. Upon return of the official 1200's, the signatures will be obtained for the producers. Ranking of 2nd Batch is nearing completion.

-EQIP Ground Surface Water Guidance – Barton shared information concerning the Ground surface water program.

-Roberson introduced Danielle Thomas, Soil Conservationist. She began here in Asheboro on June 1, 2004.

-Roberson shared information on the Voluntary Ag. District Program for Randolph County with the supervisors. Applications are now available in the office.

-Roberson presented the Request for Advance or Reimbursement from NRCS on work Randy Blackwood had completed before his resignation. Canoy moved, seconded by Hayes, the board voted

unanimously to accept the Request as presented. Frazier signed the Request and a copy is attached to these minutes.

-Roberson reported on a meeting that the field office staff attended regarding wetlands. The Corp of Engineers representatives were present and presented information as it related to the determination of wetlands. He shared that in light of some of this new information, determinations as they have been conducted in the past will change. In light of wetland determinations in the HEL/W process, only those w/ REG. IV certification may complete the data. Until further notice, Technical Assistance Requests will be sent to the Area Office for determination of wetlands.

Roberson gave the NCACSP Report as follows:

- An additional allocation of \$17,144.00 was allocated to Randolph County May 19, 2004. The allocations had to be encumbered by June 2, 2004. Several updates on the NCACSP were made as well. The manual will be updated accordingly in the office.
- NCACSP Spot Checks need to be completed.

Alston gave the RC&D Report as follows:

- The Southeast RC&D Meeting will be held in Savannah, GA
- Bud Hedrick has requested that a replacement be found for the at-large position he currently fills.
- During the last RC&D meeting, the litter composter was the main item of discussion.

Roberson reported on the Soil and Water sign that is shared on Hwy. 705 with Moore County. Hayes moved, seconded by Canoy, the board voted unanimously to approve to help Moore County with the replacement of this sign.

Roberson and Wyatt reported on the status of the Randolph County Soil Survey final publication. Wyatt reported that since there is a backlog of printing the completed book, NRCS has agreed to provide the district with 1,000 copies of the soil survey on CD's and 500 sets of hard copy maps. The original Memorandum of Understanding states that NRCS agrees to provide 1,000 hard copy publications (books) of the soil survey. Since this MOU was prepared NRCS had gradually implemented new digital soil survey products. NRCS would like to renegotiate with Randolph SWCD to allow for the electronic distribution of the soil survey in lieu of distribution of hard copy publications – 1,000 copies of the CD and 500 sets of hard copy maps. Alston moved, seconded by Canoy, the board voted unanimously to accept NRCS proposal to provide the District with 1,000 CD's and 500 hard copy maps. A letter will be written to the Randolph County Commissioners indicating their concurrence with the publication change.

The Operation Reviews were discussed. Currently, Roberson is the only person in the office that can conduct these reviews. DWQ conducts their yearly inspections in the spring, and the Operational Reviews will be conducted in the fall.

A letter to Donald Powell regarding Notice of Violation was presented to the board for their information. There was discussion on whether or not Mr. Powell has ever received any cost share funds through this office – staff will check to see.

Roberson reported briefly on the new office space that is being sought to house NRCS, FSA, Rural Development, Congressman Howard Coble and the RSWCD's offices. We will be meeting with a representative for GSA this week to look at space they have identified. Further information will be reported as soon as it is available.

The Area 3 NCACSP Committee Meeting will be held August 10, 2004 at 9:00 a.m. in Burlington. Supervisors were encouraged to attend.

Jerry Dorsett was in attendance and he reported on the following:

- Dorsett reported that the Operational Agreement has been received in Raleigh and David Vogel will be sending it to Mary Combs for her signature.
- Dorsett reported that Julie Henshaw has been hired as the new statewide Community Conservation Coordinator. She is housed out of the Durham SWCD.
- The Area 3 Fall Meeting will be held October 28, 2004 in Siler City.
- Farmland Preservation Workshops will be held on 9/1/04 in Lumberton, 9/2/04 in Smithfield and on 9/9/04 in Statesville.
- Stormwater legislation is working it's way through the NC Legislature. This legislation will lead to DWQ and the EMC working with the DSWC, SWCC and N.C. State University on stormwater issues. This legislation once passed will give districts for the first time an official roll with stormwater.
- Dorsett reported briefly on the Soil and Water Conservation Awareness Day that was held in Raleigh on June 9, 2004.
- The Area 7 Coordinator has been resubmitted to the House for approval.
- Supervisors travel was briefly discussed.

Information was presented regarding the upgrade of ArcView software – ESRI ArcView 9 and ArcGIS extensions will soon be available. If the maintenance was current on March 31, 2004, we will automatically receive the ArcView 9 update at no additional charge. If we are not current on the maintenance, in order to receive ArcView 9 and the ArcGIS extensions, we will need to subscribe to the ArcView maintenance program. The maintenance subscription for ArcView 3.3 or 8.9 single use licenses is \$400 for a primary subscription. Staff will check into the status of the maintenance subscription before any purchases are made.

Information from Julie Henshaw, Community Conservation Coordinator, was discussed. Henshaw has asked each board to complete a Community Conservation Survey and return to her by June 28, 2004. Alston moved, seconded by Moss, the board voted unanimously for Parks to complete the survey and send to her on behalf of the board.

The following consent items were approved:

- Employee weekly logs
- June & July Calendars
- S&W Foundation Report that was presented during the NC DEA Executive Board Meeting on 5/13/04
- Information regarding State & Private Forestry organization's brochure – "Connecting Forestry to People in 2005" (brochure is in the office)

There being no further business the meeting adjourned at 11:05 a.m.

After the board meeting, the board went into a closed session to discuss personnel issues relating to the interviews conducted for the Soil & Water Engineer position.

Chairman Signature

Date of Approved Minutes

The Next Regularly Scheduled Board Meeting will be July 12, 2004 at 7:30 a.m.
Federal Building
241 Sunset Avenue, Asheboro, NC 27203